

DDA REGISTRY

FILE:

100-15

DDA 85-0060/38
27 September 1985

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: James H. McDonald
Acting Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 27 September 1985

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. Last Saturday's Family Visitation Day was attended by about 300 more persons than the 1984 Visitation Day. This year there were over 2100 visitors at presentations in the Headquarters auditorium and at least 2500 visitors to the Headquarters building overall. All visitors appeared to have a grand time. A beautiful day, the many open facilities and displays, and the presentations in Headquarters auditorium were major contributors to the event's success.

b. On 23 and 24 September, 73 new students enrolled in full-time language training in 19 different languages. Classes vary in length from six months to over a year, depending on the difficulty of the language. All students were fully briefed not only on administrative procedures and information about the Language School, but also on the best learning strategies for maximizing their time in intensive language training.

c. On 19 September, the Office of Communications (OC) hosted a joint briefing for key Joint Chiefs of Staff and Navy MILSATCOM managers on Agency capabilities and requirements for UHF satellite communications.

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All Portions SECRET

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i. Two classification reviewers from OIS are at the Eisenhower Presidential Library for a two-week TDY to complete the declassification review of all CIA material and collateral information. This will be the second Presidential Library to be completed; the Truman Library being the other one.

j. On 26 September, OIS broke the 2000 barrier in Freedom of Information Act and Privacy Act backlogged initial requests. The current backlogs are: initial requests, 1994; and requests in administrative appeal, 178.

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1. Agency Contract Review Board approval was received for the multiple award of four three-year contracts under a request for approval for System Development and Enhancements activities for the Office of Information Technology (OIT). OL advises that the winners who have been notified for FY 1985 award [REDACTED] The fourth winner will be notified as soon as a decision is made on a request for waiver regarding Foreign Ownership or Control Influence (FOCI).

m. The DCI Garage will be closed from 1800 hours on 27 September through 0600 hours on 30 September in order for a non-skid sealer to be applied to the floor. OL has made arrangements to have the main entrance of Headquarters Building opened during this time for personnel who normally park in the DCI Garage to enter the building.

n. The SAFE Delivery 2.0 schedule was announced at the Bi-Monthly Status Review. Implementation will commence on 4 November 1985 and the Initial Operating Capability for the users will occur on 10 February 1986. SAFE Delivery 2.X for the Defense Intelligence Analysis Center is tentatively scheduled to be implemented in the April time frame.

o. The Agency has been informed that the "roll-over" provision of pay for the Senior Executive Service outlined in Public Law 98-615 applies to fiscal year 1985. This provides that aggregate compensation in excess of the Level I ceiling in a fiscal year would be "rolled-over" and paid as a lump sum at the beginning of the following fiscal year. Four Agency employees received Stipend or Performance Awards in fiscal year 1985 and had the amount paid reduced because of the Level I ceiling. Three of these SIS employees will be paid in October 1985, and one who has terminated will be paid prior to 1 October.

p. On 23 September at the request of the Citizens Emergency Committee of the Department of State (DOS), an Office of Medical Services (OMS) representative briefed DOS officials on the handling of victims and family members during crises.

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r. On 24 September, the Deputy Director of Security for Technical Security joined the Acting Deputy Director for Administration, the Director of Security and the Director of Communications at an awards ceremony for a number of personnel assigned to the TEMPEST unit, Office of Communications. This is the unit that will soon be transferred to the Office of Security's new Technical Security Directorate. After the ceremony, the Deputy Director of Security for Technical Security briefed the group on plans for the new Technical Security organization. The briefing was followed by a question and answer session with the Director of Communications and the Deputy Director of Security for Technical Security.

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t. On the evening of 20 September, the newly renovated Security Duty Office became operational, several hours before the Agency's annual Family Visitation Day. While finishing touches are still being added and the communications equipment is still being installed, all operational requirements are being satisfied.

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v. The Office of Personnel (OP) has begun using a new computer run that shows the status of each applicant file during the first 30 days of processing. The run, developed by an OIT contractor, is unique in that it predicts whether a case will be "closed" (either cancelled or put in process for hiring) within 30 days, which is required if processing is to be completed within the mandatory 120 days. OP hails the new run as a major advance in techniques for managing the movement of cases through the applicant processing system.

25X1 w. This past week Career Trainee representatives made presentations at Duke University and the University of North Carolina. Both student bodies were receptive, interested, and eager to be interviewed. [redacted]
25X1 recruiter will arrive to conduct specific interviews on campus in November. Visits were made to the Associate Dean, Political Science Department; Dean, International Studies; and Director, Placement Center at Duke; plus the Placement Director and Chair, Russian Language Department, at Chapel Hill. Arrangements were made to augment the [redacted] recruiter's interview schedules both at Duke and Chapel Hill as sufficient interest has been generated among political science/international relations students at these presentations.

x. A comparison of production statistics reveals that the level of travel activity thus far in 1985 continues to run well ahead of 1984's pace, which was itself a record year. This year Central Travel Services (CTS) has issued 93% more prepaid tickets for applicants and 35% more tickets for foreign TDYs than it did during the same period last year. CTS also has issued 14% more tickets for domestic TDYs. Only the PCS travel category did not register comparable gains, with the 1985 pace virtually the same as that for 1984.

25X1 y. We have noted with interest that since implementation of the Civil Service Spouse Equity Act in May 1985, the Agency has had only one official request and two inquiries regarding the health insurance benefits provision. This Act provides for health insurance coverage under the Federal Employees Health Insurance Program for certain former spouses of Federal employees. This lack of activity exists in spite of the fact that this new benefit has been widely publicized by an Employee Bulletin and in the news media. Recent discussions with the Office of Personnel Management (OPM) indicate that there has been a general lack of interest in the program. The fact that former spouse participants must pay both the government and employee contribution for this coverage probably explains the limited interest.

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